Created November 2024

STANDING RESOLUTION
ELECTRONIC DISTRIBUTION OF MINUTES
CALIFORNIA MASONIC CODE § 807.030

Date: _____

_____Lodge No._____F&AM of California

WHEREAS, the above named lodge wishes to ensure that all members are kept informed of lodge activities in a timely and convenient manner; and

WHEREAS, the circulation of lodge minutes prior to each Stated Meeting will allow members to review the minutes in advance, facilitating a more efficient and informed approval process; now

THEREFORE, BE IT RESOLVED, that the Secretary is authorized to circulate the minutes of the lodge to the electronic mail address of record for each member of the lodge at least 72 hours prior to the stated meeting during which the applicable minutes will be approved and presented to the Worshipful Master for his signature; and,

BE IT FURTHER RESOLVED, that, upon distribution of the minutes by electronic mail, a member may move that the minutes be accepted as distributed. That motion must be seconded and voted upon unanimously by the members present at the Stated Meeting. If the motion passes, the minutes will be adopted as distributed, or as distributed with any corrections to errors or omissions as noted. If the motion does not pass unanimously, the minutes must be read aloud in their entirety; and,

ADOPTED, by a majority vote of the Lodge at a Stated Meeting on the ____ day of _____, 20____.

Attest:
Secretary
Date:

Signed:
Master
Date:

For Lodge Records only

Store a digital copy in Lodge Vault

Not required for submission to the Grand Lodge