



Introduction to Grand View Accounting System

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Controller

2025 Leadership Retreats



What is Grand View Accounting System

- The Grand View accounting system is an accounting system within iMember specifically designed and created for Masonic lodges. It provides the essential accounting functions tailored for Masonic lodges

Benefit of Using The Grand View Accounting System

- Succession planning and transition from one treasurer to the next will be seamless.
- All lodge financial records are stored in a single location within a cloud-based system, preventing data loss.
- Centralized financial accounting system. There is an audit trail of transactions.
- No need to complete the lodge annual financial statements
- Less work for the lodge to provide the required information to the Grand Lodge for completing the annual tax returns (Form 990 and 199).
- No annual or monthly subscription fees, which saves \$100,000 each year

The Grand Lodge financial services team is available to help.

- Provides unlimited training and support
- Updates lodge records - book investment transactions, reconcile checking and/or investment account, upload budget, create and run reports, among others, as needed.

415-292-9170

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Difference between Sage Intacct and Grand View Accounting System

Grand View Accounting System	Sage Intacct or other accounting System
TAILORED FOR LODGES – ACCOUNTANTS OR NON- ACCOUNTANTS	TAILORED FOR ACCOUNTANTS
EASE OF USE – FEWER NAVIGATION – VERY USER-FRIENDLY	VARIOUS FEATURES/ APPLICATIONS AND MAY REQUIRE ACCOUNTING KNOWLEDGE
BUILT WITHIN IMEMBER 2.0 – NO NEED FOR SEPARATE LOGIN	SEPARATE LOGIN INFORMATION
DUES RECEIPTS ARE AUTOMATICALLY POSTED NO NEED TO ENTER IN THE ACCOUNTING SYSTEM	DUES RECEIPTS NEED TO BE BOOKED` AND ENTERED IN THE SYSTEM

Grand View Accounting Functionality/Features

Lodge accounting provided the following features

1. Charge members for dues and assessments
2. Charge members for other financial transactions such as stated meeting dinner
3. Receive payments from members
4. Receive charitable donations from members and non-members
5. Manage multiple accounts and sub-accounts
6. Transfer funds between accounts
7. Disburse funds from an account
8. Pay and track bills
9. Track monies received by the secretary and paid over to the treasurer.
10. Cashbook of transactions to track bank accounts.
11. Bank Reconciliation process.

Chart of Accounts

INCOME/RECEIPTS

INCOME		Income Category / Code
1	Membership Dues	4015
	Life Membership Dues	4016
2	Fees (<i>membership, degrees, etc.</i>)	4020
3	Income from Life Membership (<i>less investment fees</i>)	
4	Income from other Investments (<i>less investment fees</i>)	
5	Subtotal	
6	Gifts & Bequests Received	4110
7	Income from Donor Restricted Gifts and Trusts	4120
8	Transfer from Hall Association in Trust - Dividends/Surplus	4210
	Transfer from Hall Association in Trust - Restricted	4220
9	Contributions Received Unrestricted	4140
10	Contributions Received for other Masonic Programs	4144
11	Other Income / Program Revenue	4310
12	Total Income	

Chart of Accounts

INVESTMENT

INVESTMENT	Income Category / Code
Interest Income	5300
Investment dividend Income	5400
Capital Gains/Losses	5500
Realized Gains	5600
Unrealized Gains/Loses - Changed in Market Value	5700
Investment Fees	5800
Other Investment transactions	5900

Chart of Accounts

EXPENDITURES

Required and Necessary Expenditures (CMC 809.540)	Income Category / Code
13 Per Capita/Degree Fees/Return Dues & Fees	7010
14 Taxes or other Government Charges	7020
15 Relief to Master Masons, widows or orphans	7030
16 Funeral and Burial Expenses of a member	7040
17 Subtotal	

Chart of Accounts

EXPENDITURES

Discretionary Expenditures (CMC 809.550)	
Employment	Income Category / Code
18 Wages and Salaries - Secretary (805.230)	60050
19 Wages and Salaries - Asst. Secretary (805.320)	60051
20 Wages and Salaries - Tiler (805.330)	60052
21 Wages and Salaries - Organist	60053
22 Employment Taxes	61100
23 Other Employment Expenses	61300
24 Subtotal - Employment	

Chart of Accounts

EXPENDITURES

Discretionary Expenditures (CMC 809.550)	
	Income Category / Code
Lodge Programs	
25 Grand Lodge Annual Communication	6210
26 District Officers Meetings	6220
27 Secretaries Association Meetings	6230
28 Public Schools Observance (805.120)	6240
29 Constitution Observance (805.120)	6250
30 Youth Orders Observance	6260
31 Membership Development	6270
32 Widows/Sweethearts	6280
33 Scholarship Program	6290
34 Other Lodge Programs	6295
35 Subtotal - Lodge Programs	

Chart of Accounts

EXPENDITURES

Discretionary Expenditures (CMC 809.550)	
	Income Category / Code
Communications and Operations	
36 Trestleboard Expenses	6310
37 Postage	6320
38 Telephone & Internet Expenses	6330
39 Fees (Banking, Accounting, Legal, etc.)	6340
40 Building Rent	6350
41 Other Communications and Operations	6360
42 Subtotal - Communications and Operations	

Chart of Accounts

EXPENDITURES

Discretionary Expenditures (CMC 809.550)	
	Income Category / Code
Degrees and Candidates	
43 Candidate Regalia (aprons, trowels, etc.)	6410
44 Other Candidate Expenses	6420
Supplies and Equipment	
46 Secretaries Revolving Fund (809.120)	
47 Office Supplies	6510
48 Lodge Supplies and Regalia	6520
49 Printing	6530
50 Equipment (rental, repairs, etc.)	6540
51 Other Supplies and Equipment	6550

Chart of Accounts

EXPENDITURES

Discretionary Expenditures (CMC 809.550)	
	Income Category / Code
Education and Training	
53 Candidate Education	6610
54 Masonic Publications	6620
55 Wardens' Leadership Retreats	6630
56 Secretaries Administrative Seminars/ Secretary and Treasurer Retreats	6640
57 Officers Management Workshops	6650
58 Other Education and Training	6670
59 Subtotal - Education and Training	
Honors and Awards	
60 Retiring Master Testimonial and Regalia	6710
61 Other Honors and Awards	6740

Chart of Accounts

EXPENDITURES

Discretionary Expenditures (CMC 809.550)	
	Income Category / Code
Relief	
63 Masonic Homes Residents	6810
64 Contributions to the Masonic Homes	6820
65 Other Masonic Charitable Programs	6830
66 Other Masonic Relief (<i>including Mason. Serv. Bur.</i>)	6840
Other	
68 Transfers to the Hall Association	6910
69 Other Discretionary Expenditures	6920

Chart of Accounts

EXPENDITURES

Social and Fraternal Expenditures (CMC 809.560)	Income Category / Code
71 Community Improvement	8010
a. Community Association Dues	8010-01
b. Other Community Improvement	8010-02
72 Charitable Activity	8020
73 Refreshment Fund (809.120)	8030
74 Installation Expenses	8040
a. Reception/Dinner	8040
b. Invitations, Flowers, etc.	8040
75 Other Social and Fraternal Expenditures	8050

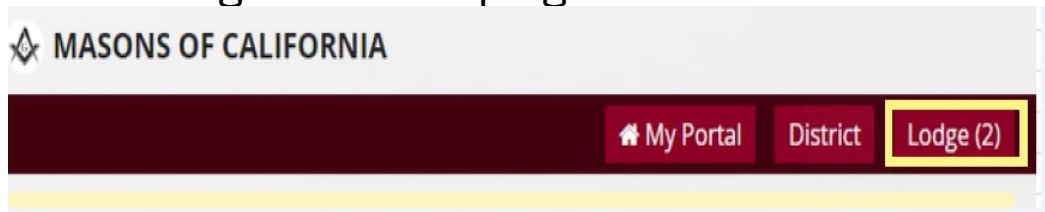
GRAND VIEW ACCOUNTING SYSTEM

Who has access to the system? -

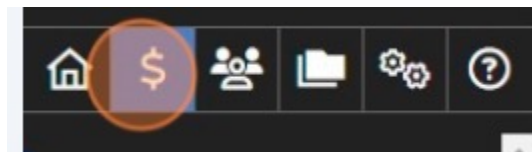
- Secretary
- Treasurer

How to access? -

- Log into your iMember account
- Click on “Lodge” on the top right corner of the screen

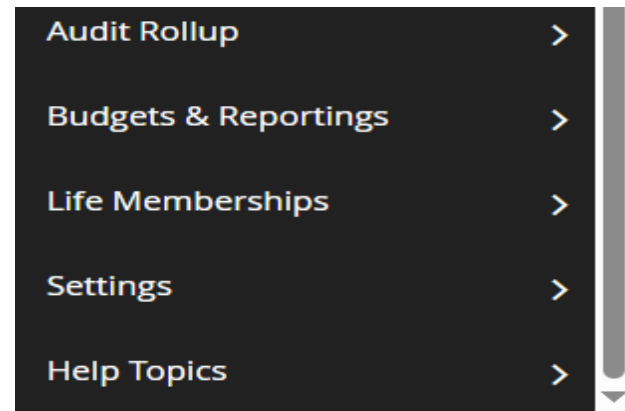
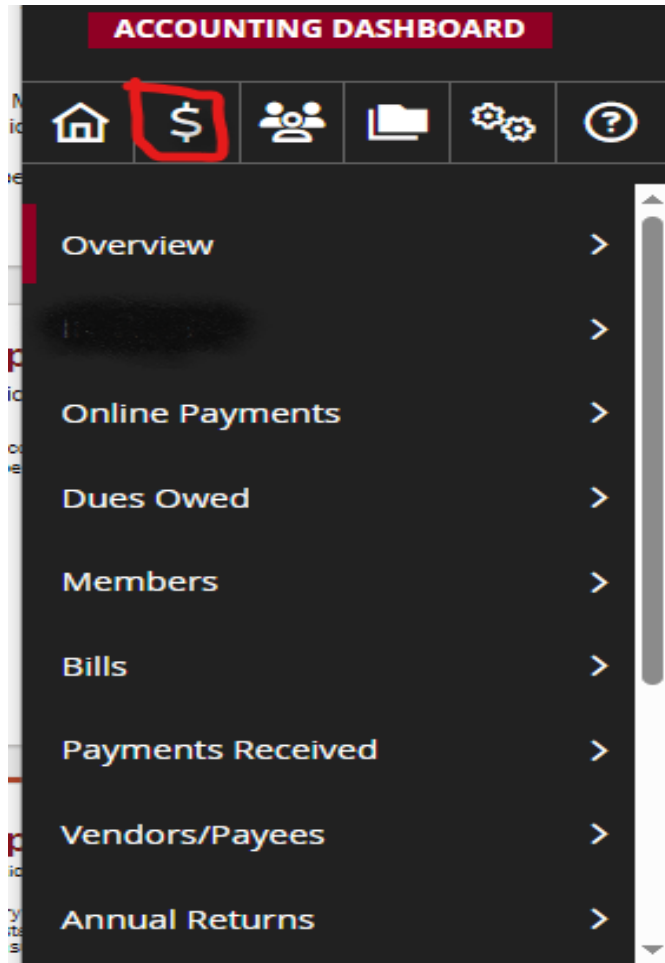


- Click on the "\$" icon on the left-side menu bar



GRAND VIEW ACCOUNTING SYSTEM

Grand View Accounting System Applications



GRAND VIEW ACCOUNTING SYSTEM

Grand View Accounting System Application – OVERVIEW

- BANK ACCOUNTS OVERVIEW
- SECRETARY TOOLS
- TREASURER TOOLS

GRAND VIEW ACCOUNTING SYSTEM

Grand View Accounting System Application – OVERVIEW

Operating Bank Account

General Fund (Include starting balance)	\$4,991.83
Current Balance	\$4,991.83
Unallocated Balance on Members	\$0.00
Grand Total	\$4,991.83

- Add Manual Receipt
- Add Manual Disbursement
- Add Adjustment
- Transfer To Another Account
- Add Sub Account

Other Bank Accounts (Not Trustee Accounts)

Account Name	Account Type	Starting Balance	Current Balance	
Fidelity	Investment	\$10,000.00	\$10,000.00	View
BofA Savings	Savings Account	\$1,500.00	\$1,500.00	View

GRAND VIEW ACCOUNTING SYSTEM

Grand View Accounting System Application – OVERVIEW

SECRETARY TOOLS

Secretary Tools			Cashbook
Online Payments Pending Disbursement	3		\$216.60
Members Owing Dues	7		\$1,263.50
Payments to be Paid Over for Operating Account	2		\$340.00
Bills to be Approved			
ID	Vendor / Payee	Type	Amount
74	California Masonic Foundation - ID 29 (Cust #0002)	Payment to Vendor	\$1,000.00
Total			\$1,000.00

GRAND VIEW ACCOUNTING SYSTEM

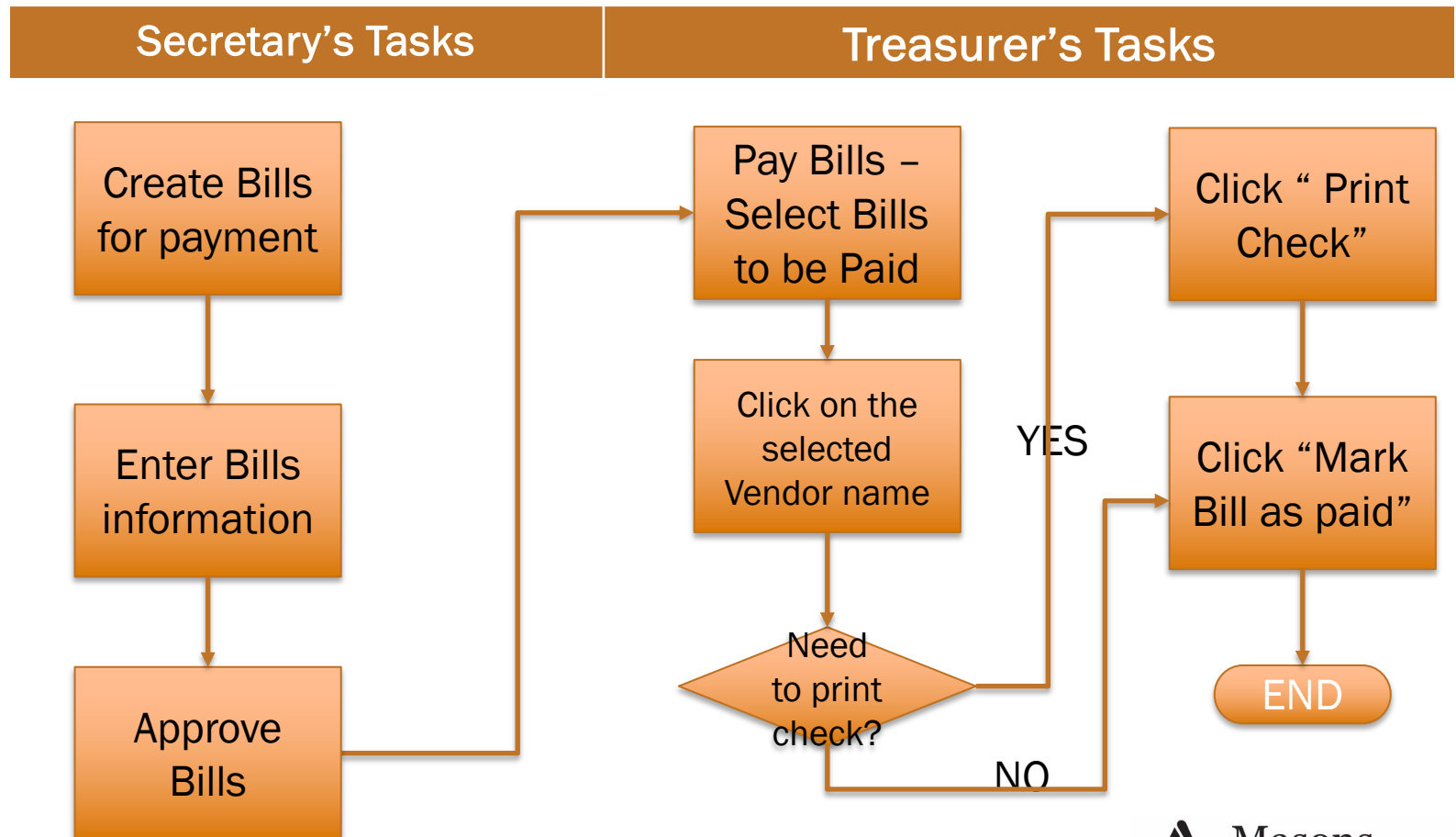
Grand View Accounting System Application – OVERVIEW

TREASURER TOOLS

Treasurer Tools			Cashbook
Bills to be Paid			
ID	Vendor / Payee	Type	Amount
79	John Smith - ID 47 (Cust #00062)	Payment to Vendor	\$150.00
74	California Masonic Foundation - ID 29 (Cust #0002)	Payment to Vendor	\$1,000.00
Total			\$1,150.00
Open Pay Overs			
Date	Status	Payments	Amount
03/18/2025	Undeposited	2	\$4,500.00
03/17/2025	Undeposited	1	\$1,000.00
Total			\$5,500.00

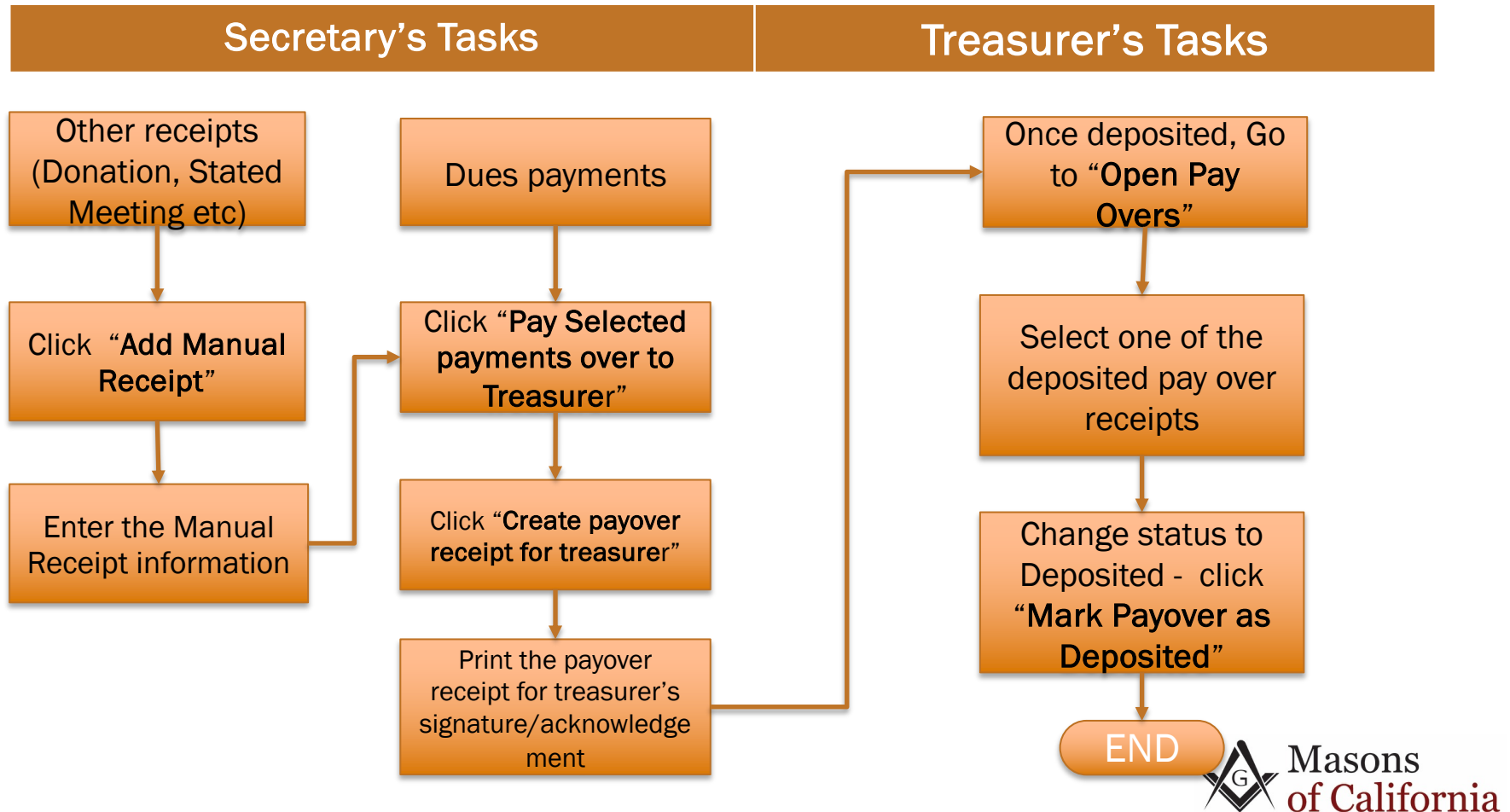
GRAND VIEW ACCOUNTING SYSTEM

Grand View Accounting System Application – BILLS



GRAND VIEW ACCOUNTING SYSTEM

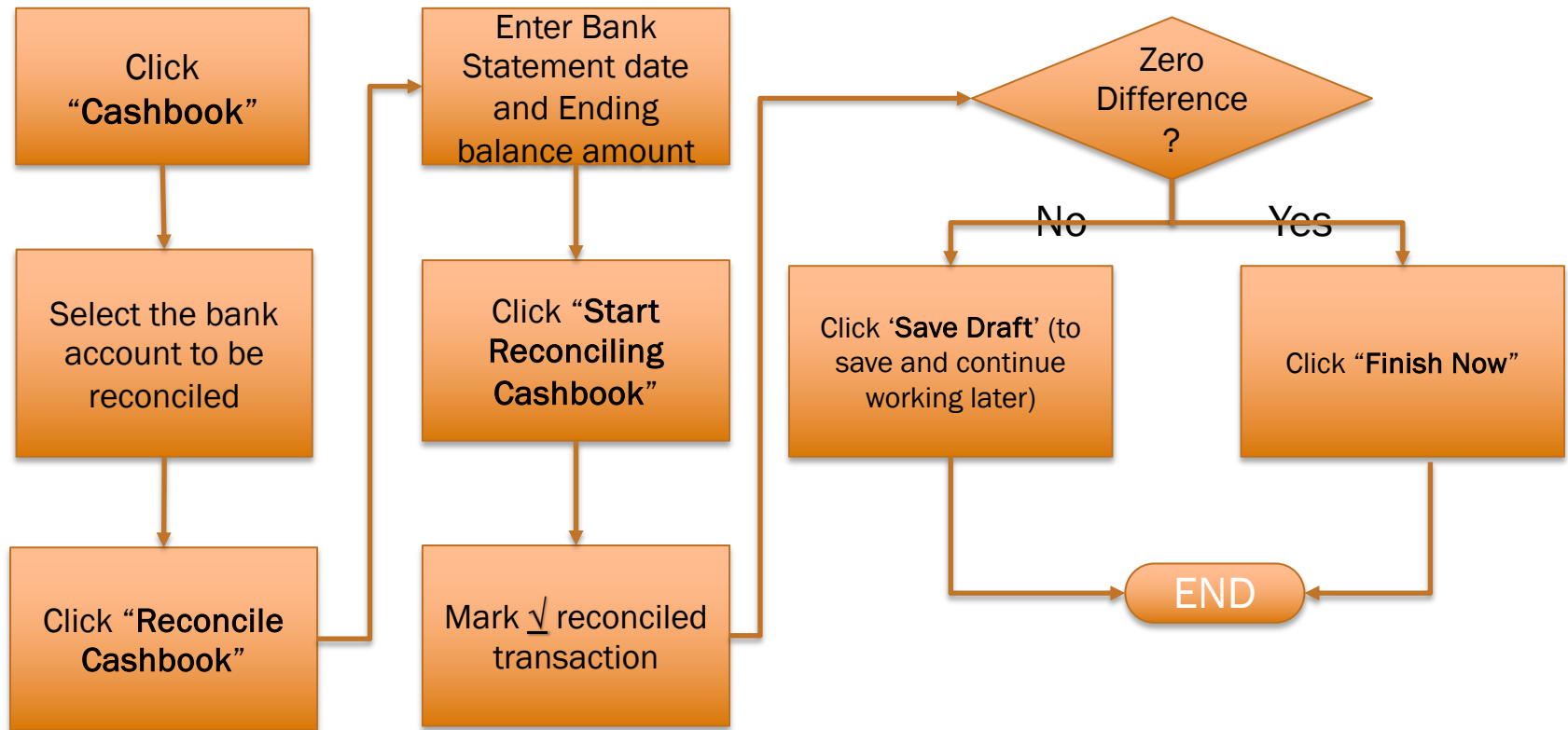
Grand View Accounting System Application – PAYMENTS RECEIVED



GRAND VIEW ACCOUNTING SYSTEM

Grand View Accounting System Application – BANK RECONCILIATION

Treasurer's Tasks





Questions



Answers

Let's Keep in Touch

Financial Services



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